

Student Union Novium, Survival box / Starting package in Raseborg Borrower's agreement

Family name: _____

First name: _____

Student at Novia UAS for period: _____ - _____

Address in Ekenäs: _____

Address in home country: _____

_____ Country: _____

Email: _____

Phone no. (preferably FIN) _____

Name of tutor: _____

Date package was received: _____ Estimated date of departure: _____

For EU students only

IBAN code: _____

Home bank account info BIC/SWIFT _____

Items borrowed:

Item	Number	Comments
Starting package box		
Dinner plate		
Soup bowl/plate		
Cooking pot (cover no cover)		
Set of flatware (knife, fork, spoon, teaspoon)		
Drinking glass		
Coffee/tea mug		
Sharp cutting knife		
Cutting board		
can opener		
Plastic cooking item (spatula / cooking spoon)		
Blanket (50x60)		
Pillow (150x200)		

Please note that bed linens, pillowcase and blanket covers are not included in the starting package.

I, the below signed borrower of a starting package, hereby state that:

1. The starting package was received containing the items noted above;
2. I will return the starting package within one year of receiving it, at the latest; _____
3. I understand that the deposit fee will be paid back in cash at Novium's office after returning the package, provided that the conditions of this agreement have been followed; a fine will be deducted from my deposit fee for any missing, dirty, or damaged item, or if the package is returned late, according to the price list provided to me;
4. I have read and agree to the Starting Package Storage Terms and Conditions of Use. (See back of contract).

Raseborg, ____/____/20____

Borrower's signature: _____

Box returned: ____ / ____ / _____ and 60 € received: ____ Yes ____ No ____ / ____ / _____

NOVIUM

Studerandekåren vid Yrkeshögskolan Novia

The Starting Package Storage: Terms and Conditions of Use

1. The student union Novium run the starting package storage in order to help international students get started in Finland. The storage follows the terms of use established by the student union, and conditions may be subject to change at their discretion.
2. Packages can be borrowed only by exchange student members of the student unions. When renting a starting package, you must prove your membership in the student union. The starting package is personal and neither the package nor any of its contents may be passed on to any other person.
3. A starting package may be borrowed for **a maximum time of 12 months**. If a package has not been returned 12 months after it was borrowed, the borrower will lose the entire deposit refund.
4. The rent for the Starting Package is **20€**. In order to receive a starting package you will also **pay a deposit of fee 60€**. The deposit fee is refundable upon return of the complete and clean package, in the same condition as when rented. The student will receive the deposit back in cash from Novium's office. Refunds must be claimed within three months of the return of the starting package; refunds not claimed within three months will be forfeited.
5. All items must be **washed and dried** before they are returned. If an item is damaged, missing, or not clean upon return, you will pay a fine out of your deposit fee. If you lose something, you can replace that item, but the new one has to be similar to the original in good condition. Items such as pub glasses or dishes from the student cafeterias will not be accepted as replacement for broken or missing items. Please check replacement guidelines at the starting package website at karen.abo.fi/en for more details on acceptable replacements.

Fines for missing, damaged, dirty or wet items:

Item	Fine á price	To pay	Comments
pillow	10 €		
blanket	15 €		
cooking pot	15 €		
cooking pot cover	8 €		
sharp cutting knife	5 €		
cutting board	4 €		
plate, soup bowl	3 € per item		
glass, mug, cooking item	2 € per item		
knife, fork, spoons, can opener	1 € per item		
dirty dishes or box	1 €		
cleaning cooking pot	4€		
cleaning cooking pot cover	1€		
package box	5€		

Please note that pillows or blankets that are returned wet or dirty, including anything that smells of cigarettes, will be charged the same as a missing item, due to the high costs of cleaning and drying these items!

Although many of the things you receive in your starting package are second hand, please treat them well! The starting package you are now using will also be used by other exchange students in the future.

Please return all the items, undamaged and clean!

NOVIUM

Studerandekåren vid Yrkeshögskolan Novia

Any questions or comments concerning the starting package storage (Raseborg) should be directed to info-novium@novia.fi